

Ministry Weekend at LCIW Distribution & Tent Revival

September 24-25, 2021

GROUP/INDIVIDUAL INTENT OF PARTICIPATION

This Intent of participation form must be completed and returned to LCIW Ministry - WMM, PO Box 311, Alexandria, LA 71309 on or before **July 30, 2021**, to indicate you/your group's participation in any one of the three venues of this ministry weekend:

- Gift Box Distribution: September 24 at
 - 8:30 AM – LCIW at Baker
 - 1:00 PM – Elayn Hunt, St. Gabriel.

Teams: 15 persons each site.
- Revival Team Member: LCIW, Baker on September 25-26. *Teams: 35 persons each rotation.*
- A helpful hint – please copy this form for your information before returning it to LCIW Ministry, Women's Missions and Ministry, PO Box 311, 71309 by **July 30, 2021**.

Confirmation and follow-up information or forms will be mailed accordingly to the group leader (or individual if only one person) from a church.

Distribution/Tent Revival Participation

- **Each individual** planning to enter LCIW for distribution or tent revival **must complete** the following process on-line.

To apply for a volunteer position (LCIW Gift Box Distribution and/or Revival – September 24-26, 2021), please complete the following steps.

1. **Review** the Volunteer Orientation Training Manual (*online below video*)

The Training can be accessed through this link:

<https://doc.louisiana.gov/public-programs-resources/public-information/>

Once you get to the website, scroll down to the **We Need Your Help - Volunteers/Contractors section. In that section is the Training Video and below the video are the forms.**

2. **VIEW** the Volunteer Training Video (link above).
3. **SUBMIT your Volunteer Orientation Training Request for Certificate Form** to the Department of Public Safety & Corrections Headquarters Training Unit to obtain a Volunteer Services Training Certificate of Completion by email or fax to: Angela Thornton, angela.thornton@la.gov or Fax (225) 342-5114. (Suggestion: copy your completed request for your records prior to submission.) Certificates of Completion will be issued to you within seven business days following the date you submit your properly completed Request for Certificate Form. All Request for Certificate Forms must contain a hand-written signature. No emails and no computer-generated signatures will be accepted. (*Instructions and form online below video*)

COMPLETE FORM AND WAIT FOR YOUR CERTIFICATE TO ARRIVE.

4. **Once you have received your certificate of completion** from DOC Headquarters, **PRINT your name as it appears on your driver's license** and answer all questions on the volunteer application form which will be on the LBC website.
5. **Complete and Email these four forms** to **Janie Wise, LBC, PO Box 311, Alexandria, LA 71309 by AUGUST 10, 2021.**
Forms are on the LBC website at www.LouisianaBaptists.org/Women.
 1. Volunteer Services Training Certificate of Completion (This is the certificate that you will receive from LA Dept of Public Safety and Corrections)-If you do not receive certificate, send completed Request for Certificate Form.
 2. Volunteer Registration and Agreement Application
 3. Sexual Assault and Sexual Misconduct with Offenders Volunteer-Intern-Contractor Acknowledgement Form
 4. Rules and Guidelines for Volunteers or Guests Form

A background check will be completed on each volunteer annually. Applications do not guarantee approval.

2021 LCIW Ministry Participation Request (6/25/21; 7/7/21)

Gift Box Distribution and Tent Revival – *Please read before you volunteer.*

Please pray about you and your group’s participation. Flexibility is a necessity in this ministry with changes and adaptations along the way. Rotation groups are no larger than 15 persons for gift box distribution and no more than 35 persons for the tent revival. (That number includes the worship team.) Approval is often just a few days prior to the ministry weekend dates.

- Volunteers for gift box distribution and/or revival team must be 18 years of age or older.
- All volunteers must have complete COVID vaccination and masks will be required.
- We are permitted to have no more than 35 persons inside the compound at any one time during the revival services. This means smaller base team and/or tighter rotation schedules.
- Gift Box and revival team volunteers at LCIW, Baker must be able to step high up into a van for transportation from the gate to the revival site within the compound. (No wheelchairs, walkers or canes are permitted.)
- LA Correctional Institute for Women, Baker – 15200 Scenic Highway, Baker, LA 70716
Elayn Hunt Correctional Institute, St. Gabriel – 6925 Louisiana 74, St. Gabriel, LA 70776
- Completed, signed security clearance forms must be received in the WMM office no later than **August 10, 2021**. (Electronic copies faxed or emailed copies will not be accepted. All forms must be signed as requested with witness signature.)
- 2021 revival plan includes two worship services on Saturday and one service on Sunday morning.

Individual Name _____

Church Name you are coming with _____

Church Group Leader _____

Your Email _____

Your Day Phone _____ Your Cell phone _____

Please indicate the **best 3 service times** best for you, if not coming with a group, or times your group leader has indicated. Every effort will be made to work with your preferences and to keep groups or “sub” groups together. Please **mark only 3 preferences**. (Circling 1 will be considered your first choice, etc.) *These printed times are subject to change.*

FRIDAY Gift Box Distribution (Please sign up for *only one site; only 15 volunteers will be assigned each site.*)

8:30 AM at LCIW, Baker	Number of volunteers _____
1:00 PM at Elayn Hunt, St. Gabriel	Number of volunteers _____

SATURDAY – LCIW, Baker

(Only 35 volunteers will be assigned to each time slot; if you have a large group, please plan to divide it.)

7:30-10:15 AM Revival & visit	1	2	3
3:45-7:00 PM Revival	1	2	3

SUNDAY – LCIW, Baker

7:45-10:30 AM Revival & Baptism	1	2	3
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Note: the schedule *does* reflect the arrival and orientation times at the prison.

We will participate in LCIW Ministry Weekend, September 24-26, and understand that a rotation schedule is necessary due to the number of volunteers. We will rotate accordingly. If needed, we will serve in two smaller groups.

Group Leader Signature