

## Items for 2018 ACP

Please do not leave any space blank. Use a zero ("0") to indicate none/no data.

1. Total members should be the total of both Resident Members and Nonresident Members added together. Do NOT include in Items 1 and 2 persons who are members of any church-type missions which your congregation may be sponsoring. (These members should appear on the ACP completed by the church-type mission.)
2. Resident members are those members who live close enough to your congregation to attend. Do NOT include members from any church-type missions which your congregation may be sponsoring. (These members should appear on the ACP completed by the church-type mission.)
3. Total number of baptisms during the 2017-2018 reporting year. (Add Items 3a through 3g.)
  - a. Number of children, 5 years of age and under, who were baptized.
  - b. Number of children, 6-8 years of age, who were baptized.
  - c. Number of children, 9-11 years of age, who were baptized.
  - d. Number of youth, 12-17 years of age, who were baptized.
  - e. Number of adults, 18-29 years of age, who were baptized.
  - f. Number of adults, 30-59 years of age, who were baptized.
  - g. Number of adults, 60 years of age and over, who were baptized.
4. Total number of professions of faith made at your congregation's services during the 2017-2018 reporting year.
5. Number of people who became members of your congregation by ways other than baptism (letter of transfer, statement) during the 2017-2018 reporting year.
6. Average number of persons in the primary worship service(s) of your congregation. For many congregations the primary worship service(s) is on Sunday morning. If weekly attendance is not kept, give attendance for last Sunday of the 2017-2018 reporting year.
7. Total number of all persons enrolled in the Sunday School (SS) ministry or any similar ongoing strategy, including small groups and cell groups (j). Base enrollment on the last regular meeting of the 2017-2018 reporting year. Add Items 6a through 6j below. Include officers and teachers in the totals. Persons should be counted in the total enrollment (6a-6j) only one time.
  - a. Birth-Kindergarten. (Include leaders) –include any home visitation ministries to preschoolers, such as First Contact, Cradle Roll, etc.
  - b. Number of children age 6-11/grades 1-6. (Include leaders.)
  - c. Number of youth age 12-17 /grades 7-12. (Include leaders.)
  - d. Number of adults age 18-24 (Include ldrs.) HS grads-to-24 yrs, or any ministry to adults who are away for extended periods. (ie Adults Away prgm)
  - e. Number of adults age 25-34 (Include leaders.)
  - f. Number of adults age 35-54 (Include leaders.)
  - g. Number of adults age 55-64 (Include leaders.)
  - h. Number of adults age 65 and over. (Include leaders.) Include any ministry to homebound adults, such as SS Homebound program.
  - i. Number SS general officers (or persons involved in the administrative duties) that are not already counted elsewhere in the SS enrollment.
  - j. Number persons enrolled in other ongoing Bible study groups not included in Items 6a-6i. These include cell groups, study groups such as apartment and other multi-housing Bible study classes, ongoing Bible study for special groups (Special Education classes, Sunday Schools held at various times/places, etc.). If an enrollment figure is not kept, give best estimate of total number who attends on a regular basis.
8. Average number of persons attending Sunday School (Items 6a - 6j) each week during the 2017-2018 reporting year.
9. Number of persons who were enrolled in your congregation's Vacation Bible School(s). Do NOT include VBS enrollments from any church-type missions which your congregation may be sponsoring/assisting. (These enrollments should appear on the ACP completed by the church-type mission.)
10. Number of persons making professions of faith during your congregation's Vacation Bible School(s).
11. Total number of all College Students enrolled in any Sunday School class.
12. Total number of all persons (**counted only once**) who participated in one or more Discipleship Training studies, activities, or groups during the 2017-2018 reporting year. Include all age-level workers and General Officers. This Total includes both ongoing/continuous groups and short-term activities for discipling/equipping believers. Persons should be counted only once regardless of how many studies they participated. Add Items 11a through 11d.
  - a. Number of babies/children, kindergarten and under. Include workers.
  - b. Number of children, 6-11 years of age or grades 1-6. Include workers.
  - c. Number of youth, 12-17 years of age or grades 7-12. Include workers.
  - d. Number of young adults, 18 years of age (or high school graduation) and over. Include workers & General Officers (such as pastor, other staff, DT director, general secretary and any other general officers).
13. Total participation in Music Ministry. Persons may be counted more than once (counted for each group in which they participated). Base enrollment on the last regular meeting of the 2017-2018 reporting year. Add Items 12a through 12e to get Total Music Enrollment.
  - a. Number of choir members, 3 years of age through kindergarten, plus all leaders, accompanists, and age-group coordinators.
  - b. Number of choir members, 6-11 years of age or grades 1-6, plus leaders, accompanists, and age-group coordinators.
  - c. Number of choir members, 12-17 years of age or grades 7-12, plus leaders, accompanists, and age-group coordinators.
  - d. Number of choir members, 18 years of age (or high school graduation) and over, plus leaders, accompanists. Include members of any separate senior adult choirs. Include music director, church pianist, and church organist.
  - e. Number of persons who participate in hand bells (includes choir chimes groups), vocal ensembles, and instrumental group(s), plus leaders and accompanists.

(For items 13 and 14, Base enrollment on the last regular meeting of the 2017-2018 reporting year. )

14. Total number of WMU members and leaders enrolled. WMU enrollment includes members and leaders of Mission Friends, Girls in Action, Children in Action, Acteens, Youth on Mission, Women on Mission including Sisters Who Care, Adults on Mission, WMU officers, and persons engaged in ongoing missions involvement sponsored by WMU other than through WMU age-level organizations. Include officers & teachers in total. Add Items 12a to 12f.
  - a. Number of babies/children, kindergarten and under. Include workers.
  - b. Number of children, 6-11 years of age or grades 1-6. Include workers.
  - c. Number of youth, 12-17 years of age or grades 7-12. Include workers.
  - d. Number of young adults, 18 years of age (or high school graduation) and over. Include workers.
  - e. Number of officers for all WMU organizations.
  - f. Number of persons engaged in ongoing missions involvement sponsored by WMU other than through WMU age-level organizations. This includes any ongoing activities such as small groups with a missions focus and ongoing ministries.
15. Total number of all persons enrolled in Men and Boys Mission Education activities. Include the Lad and Crusader Royal Ambassadors MissionKids, Challengers, and Baptist Men on Mission. Be sure to include the RA Director, RA Committee members, and leaders. Add Items 13a through 13c
  - a. Number of children, 6-11 years of age or grades 1-6, enrolled in ongoing mission education activities, such as Lad and Crusader Royal Ambassadors, coed MissionKids. Include workers.
  - b. Number of youth, 12-17 years of age or grades 7-12, enrolled in ongoing mission education activities, such as Challengers or Royal Ambassadors. Include workers.
  - c. Number of young adults, 18 years of age (or high school graduation) and over enrolled in ongoing mission education activities, such as Baptist Men on Missions. Include workers.
16. Number of individuals in your congregation who gave of their time to physically participate in mission projects (such as World Changers, Acteens Activators, Volunteer Connection, construction, church planting, evangelism, Bible clubs, surveys, etc.). This does NOT include making migrant and/or prisoner packets, giving money to mission projects, etc. Mission projects may have been sponsored by your church, association, LBC, or SBC entity. They may have been conducted within your community, your state (province), the United States and its territories, Canada, or other countries. Persons may be counted more than once (counted for each mission project in which they participated) and should be reflected in the TOTAL. Add items 14a - 14d.
  - a. Number of persons (males/females) from your congregation who participated in missions projects conducted in your local community.
  - b. Number of persons (males/females) from your congregation who participated in missions projects conducted within your state (province), but outside of your congregation's local community.
  - c. Number of persons (males/females) from your congregation who participated in missions projects conducted within the United States and its territories or Canada, but outside of your state (province).
  - d. Number of persons (males/females) from your congregation who participated in missions projects conducted outside the United States, its territories, and Canada.

*Remaining are financial items. **Round all dollar amounts to the nearest dollar.** This is not a financial report. Reflects facts and numbers for the congregation reporting year only. Expenditures (money spent) may include some money left over from last year. All money received and all money spent does not have to balance. Note that some TOTALS are not the sum of other items.*

17. Total amount of all money received by the congregation. This amount should be the total of undesignated receipts, designated receipts, and other receipts (may include income from rentals, day school or kindergarten fees, interest from savings, pastoral aid, parking fees, etc.).
  - a. Total amount of all undesignated money received by the congregation from individuals. Undesignated receipts are those monies the congregation decides how the money will be spent (by use of its budget or some other means). This would probably include regular budget offerings as well as loose monies received in the collection plate.
  - b. Total amount of all designated money received by the congregation from individuals for a specific use. Designated receipts are those monies where the giver, not the congregation, decides how the money will be spent. Examples of designated receipts include special offerings designated to Lottie Moon, Annie Armstrong, Georgia Barnette, building funds, debt retirement, or any other offering or gift designated for a specific use.
  - c. Total amount of money that comes from ways other than gifts. (Ex. rentals, day school or kindergarten fees, interest from savings, pastoral aid, parking fees, etc.)
18. Total amount of ALL money given through the Cooperative Program of Louisiana Baptist Convention during the 2017-2018 reporting year. Include all channels of contribution of monies that go through the LBC Cooperative Program.
19. Total amount of money given through the Associational Missions during the 2017-2018 reporting year.
20. Total amount of money given to the Georgia Barnette state mission offering during the 2017-2018 reporting year.
21. Total amount of money given to the Annie Armstrong Easter offering for North American Missions during the 2017-2018 reporting year.
22. Total amount of money given to the Lottie Moon Christmas offering for International Missions during the 2017-2018 reporting year.
23. Total amount of all funds given to any/all SBC mission causes by the congregation. This includes monies given to: SBC church-type missions, any associational, LBC, or SBC ministries, etc. (This **does not** include Cooperative Program, Assn, Lottie Moon, Annie Armstrong, Georgia Barnette gifts.)
24. Total amount of all funds given to any/all non-Southern Baptist mission causes by the congregation.
25. Total value of all property owned by the congregation. This may include property owned by the congregation for a pastor's home, a church-type mission, or any other property owned by the congregation. Use realtor's current estimate of replacement value if possible.
26. Total amount of money that this congregation owed at the end of 2017-2018 reporting year. Be sure to include monies owed for the purchase of congregational property, congregational furniture, mission property, pastor's home, or any other debt from monies borrowed by the congregation.